

MANAGE LARGE EBOOK COLLECTION APP

THE CHALLENGE TO EFFECTIVELY MANAGE LARGE EBOOK COLLECTION APP BECOMES INCREASINGLY COMMON FOR AVID READERS AND DIGITAL LIBRARIANS ALIKE. AS YOUR DIGITAL LIBRARY EXPANDS, NAVIGATING, ORGANIZING, AND ACCESSING YOUR VAST COLLECTION CAN FEEL LIKE AN OVERWHELMING TASK WITHOUT THE RIGHT TOOLS. THIS ARTICLE DELVES INTO THE ESSENTIAL FEATURES, BENEFITS, AND CONSIDERATIONS WHEN SELECTING A ROBUST APPLICATION TO HELP YOU MANAGE YOUR GROWING DIGITAL LIBRARY. WE WILL EXPLORE HOW THESE APPS SIMPLIFY ORGANIZATION, ENHANCE DISCOVERABILITY, AND PROTECT YOUR VALUABLE LITERARY ASSETS, ENSURING YOU CAN ALWAYS FIND THE BOOK YOU'RE LOOKING FOR. DISCOVER THE BEST STRATEGIES AND FUNCTIONALITIES TO BRING ORDER TO YOUR DIGITAL BOOKSHELVES.

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UNDERSTANDING THE NEED FOR AN EBOOK COLLECTION MANAGER

FOR ANYONE WHO HAS AMASSED A SIGNIFICANT NUMBER OF DIGITAL BOOKS, THE CHAOTIC REALITY OF SCATTERED FILES, INCONSISTENT METADATA, AND THE SHEER DIFFICULTY OF LOCATING A SPECIFIC TITLE CAN QUICKLY DIMINISH THE JOY OF READING. THIS IS PRECISELY WHERE A DEDICATED EBOOK COLLECTION MANAGER SHINES. IT MOVES BEYOND SIMPLE FILE STORAGE TO PROVIDE A STRUCTURED, SEARCHABLE, AND VISUALLY APPEALING INTERFACE FOR YOUR ENTIRE DIGITAL LIBRARY.

WITHOUT PROPER MANAGEMENT, YOUR COLLECTION CAN BECOME A DIGITAL GRAVEYARD OF UNREAD OR FORGOTTEN BOOKS. THE ABILITY TO QUICKLY FIND A BOOK, ACCESS ITS DETAILS, AND EVEN DISCOVER RELATED WORKS IS PARAMOUNT. A WELL-MANAGED COLLECTION FOSTERS A MORE ENGAGING AND EFFICIENT READING EXPERIENCE, ALLOWING YOU TO SPEND MORE TIME READING AND LESS TIME HUNTING FOR YOUR NEXT LITERARY ADVENTURE. THIS IS ESPECIALLY TRUE AS FILE FORMATS PROLIFERATE AND METADATA BECOMES INCONSISTENT ACROSS VARIOUS SOURCES.

KEY FEATURES OF A TOP-TIER EBOOK COLLECTION APP

A TRULY EFFECTIVE EBOOK COLLECTION MANAGER APP GOES FAR BEYOND BASIC CATALOGING. IT OFFERS A SUITE OF FEATURES DESIGNED TO STREAMLINE EVERY ASPECT OF DIGITAL BOOK OWNERSHIP. UNDERSTANDING THESE CORE FUNCTIONALITIES IS CRUCIAL FOR MAKING AN INFORMED DECISION ABOUT WHICH SOFTWARE BEST SUITS YOUR NEEDS.

METADATA MANAGEMENT AND EDITING

ONE OF THE MOST CRITICAL FUNCTIONS OF ANY EBOOK MANAGEMENT APP IS ITS ABILITY TO HANDLE METADATA. THIS INCLUDES DETAILS LIKE THE BOOK'S TITLE, AUTHOR, SERIES, PUBLISHER, PUBLICATION DATE, GENRE, AND COVER ART. THE BEST APPLICATIONS CAN AUTOMATICALLY FETCH THIS INFORMATION FROM ONLINE DATABASES LIKE CALIBRE'S METADATA LOOKUP OR GOODREADS, SAVING YOU IMMENSE MANUAL EFFORT. FURTHERMORE, THEY PROVIDE ROBUST TOOLS FOR MANUALLY EDITING AND CORRECTING THIS METADATA, ENSURING ACCURACY AND CONSISTENCY ACROSS YOUR ENTIRE COLLECTION. THIS IS VITAL FOR EFFECTIVE SEARCHING AND SORTING.

FILE FORMAT CONVERSION

DIGITAL BOOKS COME IN A MYRIAD OF FORMATS, SUCH AS EPUB, MOBI, PDF, AZW, TXT, AND MORE. FOR OPTIMAL READING ON DIFFERENT DEVICES OR E-READERS, YOU OFTEN NEED TO CONVERT THESE FILES. A COMPREHENSIVE EBOOK COLLECTION APP WILL INCLUDE A POWERFUL CONVERSION ENGINE THAT CAN SEAMLESSLY TRANSFORM BOOKS FROM ONE FORMAT TO ANOTHER,

PRESERVING FORMATTING AND CONTENT INTEGRITY AS MUCH AS POSSIBLE. THIS FEATURE ELIMINATES THE NEED FOR SEPARATE CONVERSION TOOLS.

DEVICE SYNCHRONIZATION

MANY USERS READ ON MULTIPLE DEVICES, FROM DEDICATED E-READERS LIKE KINDLES AND KOBOS TO TABLETS AND SMARTPHONES. AN ADVANCED EBOOK MANAGEMENT SYSTEM FACILITATES EASY SYNCHRONIZATION OF YOUR LIBRARY AND READING PROGRESS ACROSS THESE DEVICES. THIS MEANS YOU CAN START A BOOK ON YOUR E-READER AND PICK UP EXACTLY WHERE YOU LEFT OFF ON YOUR TABLET, MAINTAINING A FLUID READING EXPERIENCE.

TAGGING AND CATEGORIZATION

AS YOUR COLLECTION GROWS, SIMPLE FOLDER STRUCTURES BECOME INSUFFICIENT. ROBUST TAGGING AND CATEGORIZATION FEATURES ALLOW YOU TO CREATE CUSTOM LABELS, GENRES, AND COLLECTIONS FOR YOUR BOOKS. YOU MIGHT TAG BOOKS BY MOOD, THEME, READING STATUS (E.G., "TO READ," "CURRENTLY READING," "READ"), OR ANY OTHER CRITERIA IMPORTANT TO YOU. THIS GRANULAR CONTROL MAKES FINDING SPECIFIC BOOKS OR GROUPS OF BOOKS INCREDIBLY INTUITIVE.

SEARCH AND FILTERING CAPABILITIES

WITH THOUSANDS OF BOOKS, POWERFUL SEARCH AND FILTERING ARE NON-NEGOTIABLE. A GOOD APP ALLOWS YOU TO SEARCH BY TITLE, AUTHOR, SERIES, TAGS, KEYWORDS WITHIN THE BOOK CONTENT (IF INDEXED), AND EVEN PUBLICATION YEAR. ADVANCED FILTERING OPTIONS LET YOU NARROW DOWN YOUR LIBRARY BY FORMAT, GENRE, RATING, OR CUSTOM TAGS, MAKING IT EFFORTLESS TO FIND PRECISELY WHAT YOU'RE LOOKING FOR IN AN INSTANT.

BACKUP AND CLOUD INTEGRATION

PROTECTING YOUR VALUABLE DIGITAL LIBRARY IS PARAMOUNT. TOP EBOOK COLLECTION APPS OFFER ROBUST BACKUP SOLUTIONS, ALLOWING YOU TO CREATE FULL BACKUPS OF YOUR LIBRARY DATA AND EBOOK FILES. INTEGRATION WITH CLOUD STORAGE SERVICES LIKE GOOGLE DRIVE, DROPBOX, OR ONEDRIVE ENSURES THAT YOUR COLLECTION IS SAFELY STORED OFF-SITE AND ACCESSIBLE FROM ANYWHERE.

BENEFITS OF USING DEDICATED SOFTWARE

THE DECISION TO ADOPT A SPECIALIZED APPLICATION FOR MANAGING YOUR EBOOK COLLECTION BRINGS A MULTITUDE OF ADVANTAGES THAT EXTEND FAR BEYOND SIMPLE ORGANIZATION. THESE BENEFITS CONTRIBUTE TO A MORE EFFICIENT, ENJOYABLE, AND SECURE DIGITAL READING LIFE.

FIRSTLY, IT PROVIDES UNPARALLELED CONTROL OVER YOUR DIGITAL LIBRARY. INSTEAD OF RELYING ON THE OFTEN-LIMITED ORGANIZATIONAL CAPABILITIES OF GENERIC FILE EXPLORERS OR INDIVIDUAL E-READER INTERFACES, YOU GAIN A CENTRALIZED HUB. THIS HUB ALLOWS FOR CONSISTENT METADATA MANAGEMENT, ENSURING THAT EVERY BOOK IN YOUR COLLECTION IS ACCURATELY IDENTIFIED AND EASILY SEARCHABLE. THIS CONSISTENCY IS CRUCIAL FOR ANYONE WHO VALUES ORDER AND PRECISION IN THEIR DIGITAL ASSETS.

SECONDLY, DEDICATED SOFTWARE SIGNIFICANTLY ENHANCES DISCOVERABILITY. WITH ADVANCED SEARCH, FILTERING, AND TAGGING FUNCTIONALITIES, LOCATING A SPECIFIC BOOK BECOMES A MATTER OF SECONDS, NOT MINUTES OR EVEN HOURS. THIS IS PARTICULARLY BENEFICIAL FOR LARGER COLLECTIONS WHERE MANUAL SEARCHING WOULD BE PRACTICALLY IMPOSSIBLE. FURTHERMORE, THESE APPLICATIONS OFTEN FACILITATE BOOK RECOMMENDATIONS BASED ON YOUR READING HISTORY AND PREFERENCES, HELPING YOU UNCOVER NEW TITLES YOU MIGHT OTHERWISE MISS.

FINALLY, AND PERHAPS MOST IMPORTANTLY, THESE APPLICATIONS SAFEGUARD YOUR INVESTMENT IN DIGITAL LITERATURE. THEY OFTEN INCLUDE ROBUST BACKUP FEATURES, PROTECTING YOUR LIBRARY FROM DATA LOSS DUE TO HARDWARE FAILURE OR ACCIDENTAL DELETION. MANY ALSO OFFER SEAMLESS INTEGRATION WITH CLOUD STORAGE, PROVIDING AN EXTRA LAYER OF SECURITY AND ACCESSIBILITY. THIS PEACE OF MIND ALLOWS YOU TO FOCUS ON THE JOY OF READING WITHOUT WORRYING

ABOUT THE SAFETY OF YOUR COLLECTION.

CHOOSING THE RIGHT EBOOK MANAGEMENT SOLUTION

SELECTING THE IDEAL EBOOK COLLECTION APP REQUIRES CAREFUL CONSIDERATION OF YOUR PERSONAL NEEDS, TECHNICAL PROFICIENCY, AND THE SIZE OF YOUR DIGITAL LIBRARY. THERE ISN'T A ONE-SIZE-FITS-ALL SOLUTION, BUT BY EVALUATING KEY ASPECTS, YOU CAN PINPOINT THE SOFTWARE THAT WILL BEST SERVE YOU.

PLATFORM COMPATIBILITY

CONSIDER THE OPERATING SYSTEMS YOU USE. ARE YOU PRIMARILY A WINDOWS USER, A macOS ENTHUSIAST, OR DO YOU WORK ACROSS MULTIPLE PLATFORMS? SOME EBOOK MANAGEMENT TOOLS ARE CROSS-PLATFORM, WHILE OTHERS ARE OS-SPECIFIC. ENSURE THE APP YOU CHOOSE IS COMPATIBLE WITH YOUR PRIMARY DEVICES TO AVOID COMPATIBILITY ISSUES OR THE NEED FOR COMPLEX WORKAROUNDS.

EASE OF USE VS. ADVANCED FEATURES

SOME USERS PREFER A STRAIGHTFORWARD, INTUITIVE INTERFACE WITH ESSENTIAL FEATURES, WHILE OTHERS CRAVE THE POWER AND FLEXIBILITY OF ADVANCED CUSTOMIZATION. IF YOU'RE NEW TO EBOOK MANAGEMENT, STARTING WITH A USER-FRIENDLY APPLICATION MIGHT BE BEST. FOR POWER USERS WHO WANT GRANULAR CONTROL OVER EVERY ASPECT OF THEIR LIBRARY, A MORE FEATURE-RICH AND COMPLEX APPLICATION MIGHT BE MORE SUITABLE. MANY OFFER A TRIAL PERIOD, ALLOWING YOU TO TEST THEIR USABILITY BEFORE COMMITTING.

COST AND LICENSING MODEL

EBOOK MANAGEMENT SOFTWARE VARIES IN PRICE. SOME ARE FREE AND OPEN-SOURCE, OFFERING EXTENSIVE FUNCTIONALITY WITHOUT COST, WHILE OTHERS ARE COMMERCIAL PRODUCTS WITH A ONE-TIME PURCHASE FEE OR A SUBSCRIPTION MODEL. EVALUATE YOUR BUDGET AND DETERMINE IF THE FEATURES OFFERED BY A PAID SOLUTION JUSTIFY THE INVESTMENT FOR YOUR PARTICULAR NEEDS. OPEN-SOURCE OPTIONS LIKE CALIBRE ARE INCREDIBLY POWERFUL AND FREE.

COMMUNITY SUPPORT AND UPDATES

A STRONG COMMUNITY AND REGULAR UPDATES ARE INDICATORS OF A WELL-MAINTAINED AND EVOLVING APPLICATION. LOOK FOR SOFTWARE WITH ACTIVE FORUMS, TUTORIALS, AND A DEVELOPMENT TEAM THAT REGULARLY RELEASES NEW FEATURES AND BUG FIXES. THIS ENSURES THAT THE APP REMAINS COMPATIBLE WITH NEW E-READER DEVICES AND EBOOK FORMATS AND THAT YOU CAN GET HELP IF YOU ENCOUNTER ANY ISSUES.

ADVANCED TIPS FOR MANAGING YOUR DIGITAL LIBRARY

ONCE YOU HAVE A POWERFUL EBOOK COLLECTION APP IN PLACE, THERE ARE SEVERAL ADVANCED STRATEGIES YOU CAN EMPLOY TO MAXIMIZE ITS POTENTIAL AND MAINTAIN A PRISTINE DIGITAL LIBRARY. THESE TIPS FOCUS ON PROACTIVE ORGANIZATION AND EFFICIENT MANAGEMENT TO PREVENT FUTURE CLUTTER.

REGULARLY AUDIT YOUR LIBRARY. SET ASIDE TIME, PERHAPS ONCE A MONTH OR QUARTER, TO REVIEW YOUR COLLECTION. THIS INVOLVES CHECKING FOR DUPLICATE FILES, IDENTIFYING BOOKS WITH INCOMPLETE METADATA, AND REMOVING ANY BOOKS YOU NO LONGER INTEND TO READ. MANY APPS HAVE BUILT-IN TOOLS TO HELP DETECT DUPLICATES, WHICH CAN SAVE SIGNIFICANT STORAGE SPACE AND REDUCE CONFUSION.

DEVELOP A CONSISTENT NAMING CONVENTION FOR YOUR EBOOK FILES. WHILE THE APP ITSELF MANAGES METADATA, HAVING A UNIFORM FILE NAMING STRUCTURE CAN BE BENEFICIAL FOR BACKUPS AND WHEN TRANSFERRING FILES MANUALLY. A COMMON

APPROACH IS "AUTHOR - TITLE (YEAR)," OR INCLUDING SERIES INFORMATION IF APPLICABLE. THIS MAKES FILES INSTANTLY RECOGNIZABLE OUTSIDE OF THE MANAGEMENT APPLICATION.

UTILIZE CUSTOM TAGS AND SERIES MANAGEMENT TO THEIR FULLEST. DON'T JUST RELY ON DEFAULT GENRES. CREATE TAGS FOR THEMES, MOODS, OR EVEN SPECIFIC PROJECTS (E.G., "RESEARCH PAPERS," "HOLIDAY READING"). FOR SERIES, ENSURE THEY ARE CORRECTLY LINKED WITHIN YOUR APP, ALLOWING YOU TO VIEW ALL BOOKS IN A SERIES CHRONOLOGICALLY. THIS ELEVATES YOUR LIBRARY FROM A SIMPLE LIST TO AN ORGANIZED, INTERCONNECTED RESOURCE.

REGULARLY BACK UP YOUR LIBRARY. THIS CANNOT BE STRESSED ENOUGH. ENSURE YOUR BACKUP STRATEGY IS ROBUST AND REGULARLY TESTED. STORE BACKUPS IN MULTIPLE LOCATIONS, IDEALLY INCLUDING OFF-SITE CLOUD STORAGE. THIS WILL PROTECT YOUR YEARS OF COLLECTING AND CURATING SHOULD ANYTHING HAPPEN TO YOUR PRIMARY STORAGE.

EXPLORE PLUGINS AND EXTENSIONS IF YOUR CHOSEN APP SUPPORTS THEM. MANY POWERFUL EBOOK MANAGERS, LIKE CALIBRE, HAVE A VIBRANT PLUGIN ECOSYSTEM. THESE CAN ADD SPECIALIZED FUNCTIONALITIES, SUCH AS ENHANCED METADATA FETCHING FROM SPECIFIC SOURCES, IMPROVED CONVERSION OPTIONS, OR INTEGRATION WITH OTHER SERVICES, FURTHER TAILORING THE APP TO YOUR UNIQUE WORKFLOW.

CONCLUSION

EFFECTIVELY MANAGING A LARGE EBOOK COLLECTION APP IS NOT JUST ABOUT TIDINESS; IT'S ABOUT ENHANCING YOUR READING EXPERIENCE AND ENSURING THE LONGEVITY AND ACCESSIBILITY OF YOUR LITERARY TREASURES. BY UNDERSTANDING THE CORE FEATURES, BENEFITS, AND SELECTION CRITERIA FOR DEDICATED SOFTWARE, YOU CAN TRANSFORM A POTENTIALLY CHAOTIC DIGITAL LIBRARY INTO AN ORGANIZED, SEARCHABLE, AND CHERISHED RESOURCE. INVESTING TIME IN CHOOSING AND UTILIZING THE RIGHT TOOLS WILL UNDOUBTEDLY PAY DIVIDENDS IN COUNTLESS HOURS OF ENJOYABLE READING AND EFFORTLESS ACCESS TO YOUR VAST WORLD OF BOOKS.

FAQ

Q: WHAT IS THE BEST FREE APP TO MANAGE A LARGE EBOOK COLLECTION?

A: CALIBRE IS WIDELY REGARDED AS THE BEST FREE AND OPEN-SOURCE EBOOK MANAGEMENT APPLICATION FOR HANDLING LARGE COLLECTIONS. IT OFFERS A COMPREHENSIVE SUITE OF FEATURES INCLUDING METADATA EDITING, FORMAT CONVERSION, DEVICE SYNCHRONIZATION, AND ROBUST ORGANIZATIONAL TOOLS, MAKING IT THE GO-TO CHOICE FOR MANY USERS.

Q: HOW CAN I ORGANIZE THOUSANDS OF EBOOKS EFFICIENTLY?

A: TO ORGANIZE THOUSANDS OF EBOOKS EFFICIENTLY, UTILIZE A DEDICATED EBOOK MANAGEMENT APP LIKE CALIBRE. LEVERAGE ITS FEATURES FOR CONSISTENT METADATA MANAGEMENT, DETAILED TAGGING WITH CUSTOM LABELS, SERIES ORGANIZATION, AND POWERFUL SEARCH AND FILTERING CAPABILITIES. REGULAR AUDITING AND CONSISTENT FILE NAMING CONVENTIONS ALSO CONTRIBUTE TO EFFICIENT ORGANIZATION.

Q: CAN I MANAGE EBOOKS FOR DIFFERENT E-READER DEVICES WITH ONE APP?

A: YES, MOST COMPREHENSIVE EBOOK COLLECTION APPS ARE DESIGNED TO MANAGE EBOOKS FOR VARIOUS E-READER DEVICES. THEY OFTEN INCLUDE FORMAT CONVERSION TOOLS TO ENSURE COMPATIBILITY AND CAN SYNC LIBRARIES DIRECTLY TO DEVICES LIKE KINDLE, KOBO, NOOK, AND OTHERS.

Q: WHAT ARE THE MOST IMPORTANT FEATURES TO LOOK FOR IN AN EBOOK ORGANIZER?

A: THE MOST IMPORTANT FEATURES TO LOOK FOR INCLUDE ROBUST METADATA MANAGEMENT AND EDITING, FORMAT CONVERSION CAPABILITIES, ADVANCED SEARCH AND FILTERING, EFFICIENT TAGGING AND CATEGORIZATION, AND RELIABLE BACKUP SOLUTIONS. DEVICE SYNCHRONIZATION IS ALSO A KEY CONSIDERATION FOR USERS WITH MULTIPLE READING DEVICES.

Q: HOW DO I ENSURE MY EBOOK COLLECTION IS BACKED UP PROPERLY?

A: TO ENSURE YOUR EBOOK COLLECTION IS BACKED UP PROPERLY, USE THE BACKUP FEATURES WITHIN YOUR CHOSEN EBOOK MANAGEMENT APP. REGULARLY CREATE FULL BACKUPS OF BOTH YOUR LIBRARY DATABASE AND YOUR EBOOK FILES. STORE THESE BACKUPS ON EXTERNAL HARD DRIVES AND ALSO UTILIZE CLOUD STORAGE SERVICES FOR OFF-SITE REDUNDANCY. TEST YOUR BACKUPS PERIODICALLY TO ENSURE THEY ARE RESTORABLE.

Q: ARE THERE APPS THAT CAN AUTOMATICALLY FETCH EBOOK METADATA AND COVER ART?

A: YES, MANY ADVANCED EBOOK COLLECTION MANAGEMENT APPS CAN AUTOMATICALLY FETCH METADATA AND COVER ART FROM ONLINE DATABASES. CALIBRE, FOR INSTANCE, HAS EXTENSIVE SUPPORT FOR FETCHING BOOK INFORMATION FROM VARIOUS ONLINE SOURCES, SIGNIFICANTLY REDUCING THE MANUAL EFFORT REQUIRED TO CATALOG YOUR BOOKS.

Q: HOW CAN I MANAGE EBOOK FILES THAT ARE IN DIFFERENT FORMATS (E.G., EPUB, MOBI, PDF)?

A: A GOOD EBOOK COLLECTION APP WILL HAVE A BUILT-IN FORMAT CONVERSION TOOL. THIS ALLOWS YOU TO CONVERT EBOOKS FROM ONE FORMAT TO ANOTHER, SUCH AS CONVERTING MOBI TO EPUB OR VICE VERSA, TO ENSURE THEY ARE COMPATIBLE WITH YOUR PREFERRED READING DEVICES OR SOFTWARE.

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manage large ebook collection app: Managing eBook Metadata in Academic Libraries

Donna E Frederick, 2016-01-07 Managing ebook Metadata in Academic Libraries: Taming the Tiger tackles the topic of ebooks in academic libraries, a trend that has been welcomed by students, faculty, researchers, and library staff. However, at the same time, the reality of acquiring ebooks, making them discoverable, and managing them presents library staff with many new challenges. Traditional methods of cataloging and managing library resources are no longer relevant where the purchasing of ebooks in packages and demand driven acquisitions are the predominant models for acquiring new content. Most academic libraries have a complex metadata environment wherein multiple systems draw upon the same metadata for different purposes. This complexity makes the need for standards-based interoperable metadata more important than ever. In addition to complexity, the nature of the metadata environment itself typically varies slightly from library to library making it difficult to recommend a single set of practices and procedures which would be relevant to, and effective in, all academic libraries. Considering all of these factors together, it is not surprising when academic libraries find it difficult to create and manage the metadata for their ebook collections. This book is written as a guide for metadata librarians, other technical services librarians, and ancillary library staff who manage ebook collections to help them understand the requirements for ebook metadata in their specific library context, to create a vision for ebook metadata management, and to develop a plan which addresses the relevant issues in metadata management at all stages of the lifecycle of ebooks in academic libraries from selection, to

deselection or preservation. - Explores the reasons behind creating records for our resources and challenges libraries to think about what that means for their context - Discusses the complex nature of academic libraries and the electronic resources they require - Encourages librarians to find their own way to manage metadata

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3rd and 4th generation, iPad2, and iPad mini) Jason R. Rich, 2013-11-18 Supercharge your business effectiveness with any model of iPad—in the office, on the road, everywhere! Do you have an iPad? Put it to work! If you're a manager, entrepreneur, or professional... a consultant, salesperson, or freelancer... this book will make you more efficient, more effective, and more successful! Your iPad at Work includes the latest information about all iPad models running iOS 7 (or later), whether the tablet is equipped with Wi-Fi only or Wi-Fi + Cellular Internet connectivity. It's packed with easy, nontechnical business solutions you can use right now—each presented with quick, foolproof, full-color instructions. Securely connect your iPad to your network; sync your email, contacts, calendar, Office documents, and smartphone; make the most of iPad's latest productivity apps; capture up-to-the-minute news and financial data; even discover powerful specialized apps for your job and your industry. You already know how much fun your iPad is, now discover how incredibly productive it can make you! Secure your iPad with passwords and data encryption Connect your iPad to a wireless printer Discover today's most powerful iPad business apps Manage your contacts and relationships with a Contact Relationship Manager (CRM) app Do your word processing, spreadsheet, and database management while on the go Access your email and surf the Web from almost anywhere Make winning sales and business presentations from your iPad Read PC and Mac files, from Microsoft Office to Adobe PDF Use your iPad more efficiently on the road and while traveling Manage your company's social networking presence from your tablet Participate in real-time video calls and virtual meetings using FaceTime, Skype, or another app Create and distribute iPad content, or have a custom app developed for your business

manage large ebook collection app: Rethinking Collection Development and Management Becky Albitz, Christine Avery, Diane Zabel, 2014-02-25 This collection of thought-provoking essays by visionary and innovative library practitioners covers theory, research, and best practices in collection development, examining how it has evolved, identifying how some librarians are creatively responding to these changes, and predicting what is coming next. Rethinking Collection Development and Management adds a new and important perspective to the literature on collection development and management for 21st-century library professionals. The work reveals how dramatically collection development is changing, and has already changed; supplies practical suggestions on how librarians might respond to these advancements; and reflects on what librarians can expect in the future. This volume is a perfect complement for textbooks that take a more traditional approach, offering a broad, forward-thinking perspective that will benefit students in graduate LIS programs and guide practitioners, collection development officers, and directors in public and academic libraries. A chapter on collection development and management in the MLIS curriculum makes this volume especially pertinent to library and information science educators.

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